

联合国儿童基金会 2019 年度实习项目汇总

UNICEF Internship Programme - Positions and Details

一：

职位名称：Child Protection Area of Responsibility (CP AoR) Intern

职位代码：517407

工作地点：日内瓦 Geneva, Switzerland

Main Responsibilities And Tasks:

- 1) Assist with the completion of the CP AOR's work-plan and strategy
- 2) Support the regular update the new website with tools, training events, field reports, the latest information from the task teams and RRT missions.
- 3) Identify opportunities and resources to be shared on the website, linkages to Call to Action and other global processes.
- 4) Collaborate in the development of partnerships for language-specific networks of national and local civil society organizations to boost child protection coordination in humanitarian action.
- 5) Contribute to the organization of a coordinators retreat, acting as the keyfocal point for all logistics, including the agenda.
- 6) Undertake research and drafting related to increasing preparedness actions in countries at risk of conflict or natural disasters.
- 7) Undertake research and draft reviews on specific child protection situations in specific countries, as needed.
- 8) Assist the coordinator in other ad-hoc activities, such as arranging meetings and teleconferences, taking minutes, producing documents, liaising with members and representing the CP AoR at key meetings and events

Qualifications

- 1) Be enrolled in an undergraduate/advanced (Masters or higher) university degree in Humanitarian Affairs, International Development, Communications for Development or related field
- 2) A relevant background in Humanitarian Action, Child Protection, Emergency Response or Technical Research is desired
- 3) Developing country work experience and/or familiarity with emergency is considered as asset
- 4) Fluency in English is required. Knowledge of another official UN language (Arabic, Chinese, French, Russian or Spanish) is an asset

二：

职位名称：Planning, Monitoring and Emergencies Section Intern

职位代码：517357

工作地点：马达加斯加 Madagascar

Main Responsibilities And Tasks:

- 1) Package information on the key issues faced or results achieved in visually appealing ways (e.g. infographics) for reports and proposals
- 2) Develop communication products (e.g. concept notes)

- 3) Support sections with reporting to donors through reviewing, editing, formatting, improving layout and visuals (e.g. short visual executive summary) to convey key information to specific public and private sector donors
- 4) Research innovative ways to re-think ways of reporting and engaging with donors
- 5) Strengthen sections to develop key messages around their funding needs and tailor them to specific donors

Qualifications

- 1) Be enrolled in an undergraduate/advanced (Masters or higher) university degree in Communications, Journalism, Media arts or related field
- 2) A relevant background in Design thinking, Storytelling, Data visualization, Advertisement, Project management
- 3) Developing country work experience and/or familiarity with emergency is considered as asset
- 4) Fluency in English is required. Knowledge of another official UN language(Arabic, Chinese, French, Russian or Spanish) or a local language is an asset.

三

职位名称: Nutrition Writing Intern

职位代码: 517379

工作地点: 马达加斯加 Madagascar

Main Responsibilities And Tasks:

- 1) Facilitate community-based discussion with key stakeholders (mothers, fathers, grand-mothers, community leaders, etc.) and document the practices of some key behaviors and identify possible solutions to address these norms or practices in favor of their children's growth
- 2) Propose recommendation to address these bottlenecks while facilitating and encouraging good behavior enhancers
- 3) Contribute to the development and revision of some nutrition communication tools to ensure that they address the bottlenecks

Qualifications

- 1) Be enrolled in an undergraduate or graduate degree program and have excellent academic performance as demonstrated by recent university or institution records
- 2) First-level university degree in Anthropology, Psychology, Public Health, Nutrition or related field
- 3) Knowledge of relevant computer systems and applications and excellent knowledge of MS Office is required.
- 4) A relevant background in Design thinking, Information visualization, Data visualization, Data synthesis
- 5) Interpretation skills to report data in a language adapted for non-technical audiences
- 6) Developing country work experience and/or familiarity with emergency is considered as asset
- 7) Fluency in French and knowledge of basic English is required. Knowledge of Malagasy is an additional consideration.

四

职位名称: Child Protection Intern

职位代码: 517405

工作地点: 马达加斯加 Madagascar

Main Responsibilities And Tasks:

- 1) Prepare concept notes on various child protection projects for the purposes of resource mobilization
- 2) Document case studies, good practices and human-interest stories related to UNICEF child protection programs
- 3) Provide technical support to the implementation of the national and regional child marriage strategic plans, including participating in at least one field mission (if French speaking)
- 4) Participate in meetings with government and civil society partners
- 5) Conduct substantive research and analysis, as required
- 6) Draft notes of meetings and other documents as requested
- 7) Assist in other activities as required

Qualifications

- 1) Be enrolled in an undergraduate/advanced(Masters or higher) university degree in Communications, Journalism, Media arts or related field
- 2) A relevant background in Design thinking, Storytelling, Data visualization, Advertisement, Project management
- 3) Developing country work experience and/or familiarity with emergency is considered as asset
- 4) Fluency in English is required. Knowledge of French is a strong asset.

五

职位名称: Statistics & Research Intern

职位代码: 517463

工作地点: 内罗毕 Nairobi, Kenya

Main Responsibilities And Tasks:

- 1) Support capacity building initiatives aimed at strengthening government counterparts' capacity to collect, analyze and interpret child-related statistics and SDG indicators, including managing logistics for related regional workshops.
- 2) Manage regional databases with country-level data on child-related indicators.
- 3) Compile data and production of tables, charts, statistical snapshots, and geographic mapping visualizations, as needed, for use in ESARO data-driven products.
- 4) Undertake statistical data analysis, primarily from population-based surveys like the Multiple Indicator Cluster Surveys (MICS), Demographic and Health Surveys (DHS) and censuses, to produce estimates and trends on the situation of children and women in ESAR.

Qualifications

- 1) Be enrolled in an undergraduate/advanced (Masters or higher) university degree in social sciences, statistics or related field, or undergoing Master's level studies.
- 2) A relevant background in statistical data analysis, research and report writing
- 3) Have experience working with data from household surveys, particularly with MICS and

DHS.

- 4) Excellent time management and communication skills.
- 5) Fluency in oral and written communication in English is required.

六

职位名称: Health and Social Policy Intern

职位代码: 517763

工作地点: 雅加达 Jakarta, Indonesia

Main Responsibilities And Tasks

- 1) Analysis on the combined short- and long-term economic impact of not protection children from air pollution
- 2) Estimate the extent of economic impacts of air pollution on children
- 3) Development of future scenarios of air pollution impacts and cost of inaction based on a business as usual scenario, a scenario in which Indonesia is achieving its commitments under the SDGs and the Paris Climate Accord, as well as a worstcase scenario assuming deteriorating conditions
- 4) Development of relevant analyses and evidence briefs

Qualifications:

- 1) Be enrolled in an advanced university degree (Master's or higher) in Public Health, Environment, Development, Economics or related field or have graduated within the past two years
- 2) A relevant background in public health, environment, development of economics will be an asset
- 3) Developing country work experience and/or familiarity with emergency is considered as asset
- 4) Experience in event planning and/or human resources management.
- 5) Fluency in English is required. Knowledge of another official UN language (Arabic, Chinese, French, Russian or Spanish) or a local language is an asset.

七

职位名称: Communication and HR Intern

职位代码: 517364

工作地点: 纽约 New York, NY

Main Responsibilities And Tasks:

- 1) Support internal and external branding activities for the New and Emerging Talent Initiative(NETI) Program
- 2) Assist with the preparation and implementation of the NETI orientation program
- 3) Support the day-to-day operations of the NETI team

Qualifications:

- 1) Be enrolled in an undergraduate/graduate or PhD degree program or have graduated within the past two years in communication, marketing, business administration, social sciences or related field.
- 2) A relevant background in communication and outreach including managing and social media platforms

- 3) Developing country work experience and/or familiarity with emergency is considered as asset
- 4) Experience in event planning and/or human resources management.
- 5) Fluency in English is required. Knowledge of another official UN language(Arabic, Chinese, French, Russian or Spanish) or a local language is an asset.

八

职位名称: Gender Specialist Intern

职位代码: 517456

工作地点: 哥斯达黎加 Costa Rica

Main Responsibilities And Tasks:

- 1) Support the Country Office Gender Focal Point and other program colleagues on the advancement of one or more of the four Targeted Gender Priorities of UNICEF's Gender Action Plan (GAP).
- 2) Support the Program Manager in strengthening cross-sectional collaboration and coordination on key programmatic results on gender, ensuring coherence, maximization of synergies and efficiency in utilization of resources and delivery of results.
- 3) Support programmatic gender mainstreaming by prioritizing key gender results within the CPD's components.
- 4) Support program and operations colleagues so that gender results are effectively defined, measured, and reported, and high quality assessment, research, evidence generation and evaluation on gender programming and management is undertaken and utilized, including through effective theories of change.
- 5) Support effective review, assessment, capacity building, and knowledge management on gender.
- 6) Support the assessment and identification of gender needs for emergency preparedness and response, identifying gender relevant guidance and technical input on emergency programming.

Qualifications

- 1) Be enrolled in an advanced university degree (Masters or higher) in social sciences or similar
- 2) Relevant background in results-based programs and/or research on gender and development
- 3) Developing country work experience and/or familiarity with emergency is an asset
- 4) Fluency in English and Spanish is required. Knowledge of another official UN language(Arabic, Chinese, French or Russian) or a local language is an asset.

九

职位名称: Adolescent Development Intern

职位代码: 517424

工作地点: 哥斯达黎加 Costa Rica

Main Responsibilities And Tasks:

- 1) Contribute to country program implementation by supporting knowledge management efforts in the area of Adolescents and Young People through providing professional assistance in data collection and analysis.

- 2) Participate in information exchange on Adolescents and Youth with partners as well as in the development of training and orientation material by providing professional technical assistance.
- 3) Contribute to the identification of critical cross-sectorial intervention points on Adolescents and Young People for the country program and measures progress by administering a consistent and transparent monitoring system; analyze country level socio-political-economic trends and their implications for ongoing programs and projects in the area of Adolescents and Young People.
- 4) Propose program recommendations on Adolescents and Young People for inclusion in formal program documentation, and new approaches, methods and practices to supervisor.
- 5) Participates and takes initiative on fundraising efforts.
- 6) Provides recommendations on program, new initiatives and management issues to ensure effective mainstreaming of Adolescents and Young people considerations and achievement of stated objectives.
- 7) Provide technical assistance and supports in planning and organizing training programs for the purpose of capacity building and program sustainability in the area of Adolescents and Young People.
- 8) Promote and maintain the building and reinforcing of the commitment and institutional capacities of the national and local partners in the area of Adolescents and Young People by identifying relevant partners and partnerships and providing continuous supports, coordination and collaboration for sustainability.
- 9) Facilitate partnership and collaboration with internal and external counterparts, including those of the UN and national partners, in order to improve the ability to collect and disseminate development data and information on Adolescents and Young People, exchange information on Adolescents and Youth program/project status and implementation.
- 10) Maintain close collaboration with Regional Advisers and HQ Officers for overall coordination. Provide professional support in provision of technical advice, negotiation, advocacy and promotion of area/country level goals, leading to agreement on practicable and priority actions to be supported by UNICEF program.

Qualifications:

- 1) Be enrolled in an undergraduate/advanced university degree (Masters or higher) in social sciences or similar
- 2) Experience in working for the inclusion of adolescents and young people
- 3) Developing country work experience and/or familiarity with emergency is considered an asset
- 4) Fluency in English and Spanish is required. Knowledge of another official UN language(Arabic, Chinese, French or Russian) or a local language is an asset.