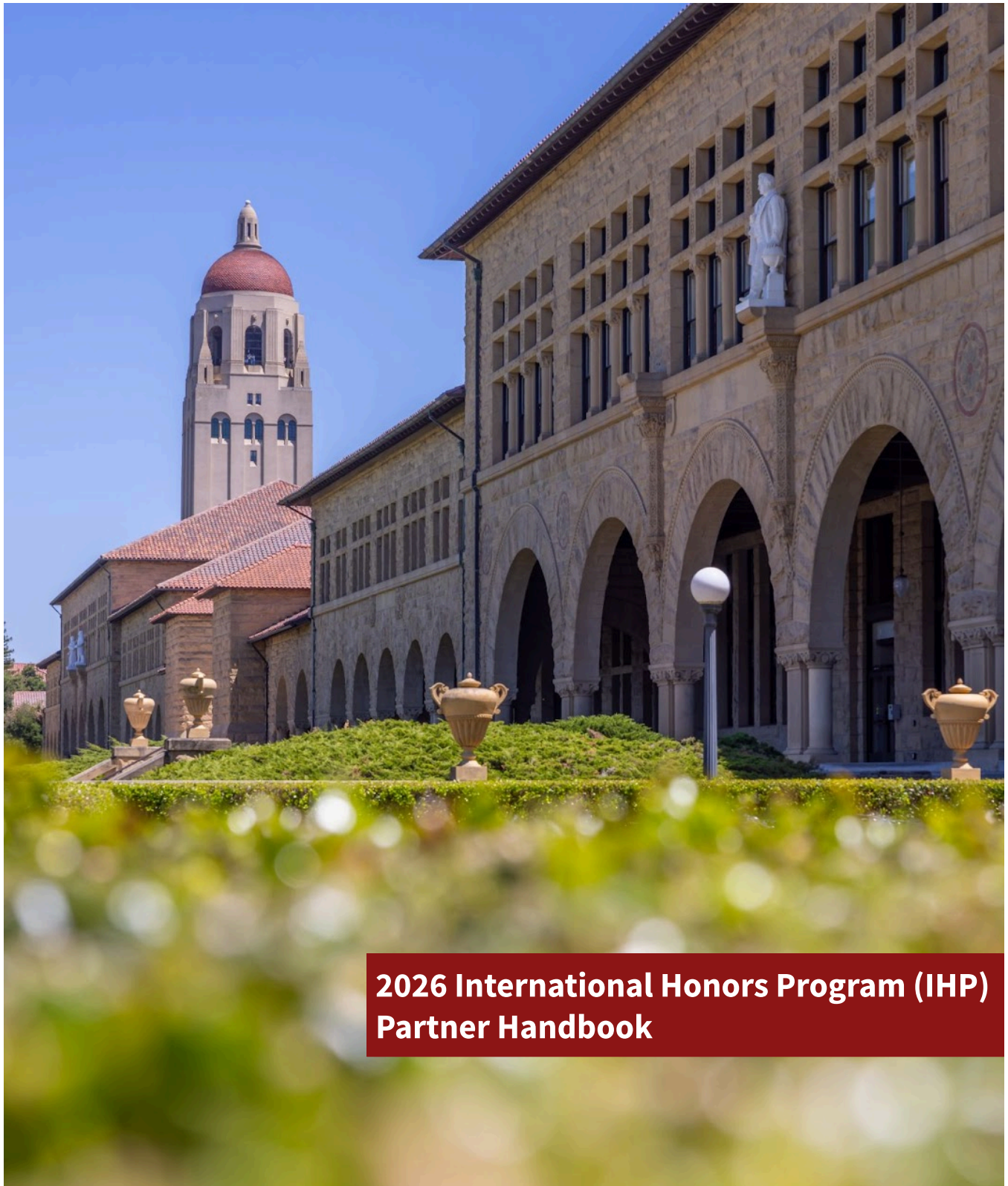


Stanford | Summer Session



**2026 International Honors Program (IHP)
Partner Handbook**

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Introduction

The Summer Session Office at Stanford is responsible for administering the University's fourth academic quarter. During summer, undergraduate and graduate students from outside the University are admitted to enroll in courses offered as part of the regular Summer Quarter. The International Honors Program (IHP) was developed in collaboration with a small number of academic institutions located around the world; each partner institution is responsible for selecting top students to represent their school as Stanford students for the summer. During the eight-week program, IHP participants study alongside matriculated and visiting students—enrolling in courses that are documented on an official Stanford University transcript. IHP students live and study together in their own summer residence, forming a community of dedicated scholars who share their unique backgrounds and talents and develop connections and friendships that can last a lifetime.

Your Guide to the Program

This guide is designed to support our partners in the International Honors Program by providing detailed information about everything from the application process to your student's arrival at Stanford. We hope you'll use this document to find answers to the most frequently asked questions about the International Honors Program.

Be sure to refer to the Table of Contents to see the scope of information this handbook provides. In most cases, we've detailed general instructions to allow you to understand the processes your students will face. At no time are you expected to explain how to complete specific tasks for your students—such as how to enroll in courses, or when to sign up for housing. The Summer Session office generates detailed email messages guiding students through important deadlines and providing instruction on how to complete various tasks. All IHP participants also receive a Student Program Handbook that includes much of the same information contained in these pages. So don't worry that you're expected to become a content expert on the entire International Honors Program.

What will be important for you to review and understand are the sections on the Application Process and Financials. In addition, the Appendix includes basic details such as Program dates and other useful information. While every effort is made to ensure that the information in this handbook is up-to-date and as accurate as possible, the policies contained within are subject to change at any time and without prior notice, with changes taking immediate effect. Our International Partnerships Manager, Mike Roesler, is available to keep you up to speed if any changes arise, and as always, he is here to answer any questions you and your program participants may have.

We look forward to welcoming students from your institution to Stanford for the summer!

Contact Information

FOR STUDENTS

CONTACT	Student Services Team
EMAIL	summersession@stanford.edu
WEB	summer.stanford.edu
IHP WEBSITE	summer.stanford.edu/ihp *
SMS	650.275.6550

FOR PARTNERS

CONTACT	Mike Roesler, International Partnerships Manager
EMAIL	roeslerm@stanford.edu
ADDRESS	Stanford Summer Session Academy Hall, 2nd Floor, MC 8852 415 Broadway Street Redwood City, CA 94063

Stay Connected and Join the Conversation

FAQs	stanfordsummer.zendesk.com 
FACEBOOK	facebook.com/stanfordsummersession
INSTAGRAM	instagram.com/stanfordsummersession

*This page is for the International Honors Program only. This link should *only* be shared with students who are eligible for IHP.

About Our Team

The Summer Session department is composed of multiple functional teams, such as: Marketing, Finance, Residential Experience, Academic Programs, and Student Services. Our entire team has a passion for student enrichment and development. Below are the individuals that you will most likely interact with:

International Partnerships Manager

The International Partnerships Manager, Mike Roesler, is responsible for maintaining open communication between Stanford Summer Session and your institution. Partners are encouraged to email the International Partnerships Manager at roeslerm@stanford.edu with any questions.

Student Services

The Student Services team is the front line of communication for all Summer Session students. IHP students should be instructed to submit a support request via the **Contact Us** page or email summersession@stanford.edu for the fastest response.

Students can also contact us through our chat feature, which is located throughout our website. Our live chat hours are Tuesday - Wednesday: 12:30 p.m. to 3:30 p.m. PT.

Other Departments at Stanford

Summer Session collaborates with a variety of partners across campus to create a full service program for our students. These departments include: **Bechtel International Center**, **Vaden Health Center**, **Housing and Dining**, and **Student Financial Services** just to name a few. Once admitted to the Summer Session, students can reach these departments by submitting a ticket using **Stanford Service Now**.

Program Requirements

Who's Eligible?

To be eligible for the International Honors Program, students must:

- Be selected by their home university.
- Have a 3.0 GPA or higher
- Be at least 18 years of age by the start of the program.
- Have graduated from high school, secondary school, or an equivalent.
- Have successfully completed at least one term of college or university courses following graduation from high school.
- Be able to verify fluency in the English language, using one of the methods described within this guide.
- Be able to qualify for a Stanford-sponsored I-20 (Certificate of Eligibility for Nonimmigrant F-1 Student Status) and obtain an F-1 Student Visa, or be a US citizen.

We trust our partners to send students that will be successful while at Stanford. While the Summer Session office does not oversee each partner institution's selection process, we encourage you to select students who are already doing well or are on an upward progression in their academics.

Because this is an honors program, we expect students to maintain at least a B in their courses while at Stanford.

Promoting IHP

If you plan to promote IHP on your institution's website, please post a short summary of your school's individual application process and include a link to the IHP page: <https://summer.stanford.edu/ihp>. You may also choose to include this year's digital flyer and or postcard. If you have not received the digital flyer, please contact the International Partnerships Manager.

Academics

As one of the world's leading research universities, Stanford is known for its entrepreneurial character and relationship to Silicon Valley. Areas of excellence include not only the sciences and engineering but also highly ranked programs in the humanities and social sciences. Stanford is located in California's San Francisco Bay Area, one of the most intellectually dynamic and culturally diverse areas of the nation.

Stanford operates on the quarter system with three quarters—Autumn, Winter, and Spring—comprising the regular academic year. As the fourth quarter, Summer provides a variety of educational opportunities for a broad range of students, including matriculated Stanford students, visiting undergraduate and graduate students. The slightly accelerated timeline of the quarter means that summer courses are two weeks shorter in duration than those offered during the academic year. Because the same amount of material is covered in the summer as during the regular academic year, students attending Summer Session should be prepared for a fast-paced, challenging educational experience.

Workload

During the Summer Quarter, the typical 10-week term is condensed to **8 weeks** and course load requirements increase proportionally. Every unit for which credit is given represents approximately three hours of work each week for the average student, but workload for each individual will be affected by their specific course selection and circumstances. Our advising team will be available to help your students learn more about the estimated workload for their preferred courses, including discussing any prerequisites.

The interpretation of a Unit of Credit varies widely on an international level, so we hope that this section will help you convert Stanford's credit to your institution's system. While we can provide this guidance for you, we cannot make the conversions on behalf of your students.

Document of Completion

In order to qualify for the **IHP Document of Completion**, IHP students have to fulfill the following academic **IHP requirements**:

- Enroll in at least 8 units, 7 of which must be from academic departments.
- Take courses for a Letter Grade, wherever possible.
- Earn a B or higher in all courses, if a Letter Grade is possible.

The Documents of Completion will be delivered digitally to eligible students after the end of the program.

WEBSITE

Registrar's Unit of Credit page

Courses

One of the most frequently asked questions we hear from our partner institutions is, “Are the courses offered during the summer the same caliber as those offered during the academic year?” The answer is yes! The vast majority of courses are taught by Stanford faculty, lecturers, and advanced Stanford graduate students, supplemented by high-quality visiting instructors from other universities. All courses are offered for Stanford academic credit and are documented on an official University transcript. One of the attractive features about attending Stanford during the Summer Quarter is class size. Overall, classes tend to be smaller, allowing more time for one-on-one interaction with instructors.

All IHP students must enroll in a minimum of 8 units, 7 of which must be from academic departments. Students are required to select their grading option as **Letter Grade** wherever possible. Students may enroll in more than 8 units but must understand that each additional unit equals more study time and increased tuition. For students who are fully or partially sponsored by their home institution, it is imperative that they communicate any increase in units to their sponsoring institution.

Understanding Course Offerings

Courses are listed as the department abbreviation, followed by the course number. For example, a course within the Computer Science Department would be listed as CS followed by a course number, such as 106A. In general, courses numbered from 1 through 99 are primarily taught at a level for first- and second-year undergraduates; courses numbered from 100 through 199 are intended for third- and fourth-year undergraduates; and those from 200 through 699 are for graduate students. Some departments, however, offer courses numbered from 200 to 299 for upper-division undergraduates (in their third or fourth year of study). No graduate course is numbered below 200, and all courses above 300 are intended for graduate students. An important distinction at Stanford is that students are usually free to select any course they’re interested in, so long as they meet educational prerequisites and the course is listed on the Summer Session website.

Prerequisites indicate the knowledge or coursework an instructor expects students to possess prior to taking a particular course. There may be some courses that have strict prerequisites and students must prove to the department that such prerequisites have been met before permission is granted to enroll in the course. In these instances, the “Course Notes” section within each course details on our website will show specific enrollment requirements. However, most prerequisites are used as a guide, and the lack of them will not prevent a student from enrolling in a course. While students are given the

freedom to assess their own skill level, we encourage them to think carefully about prerequisites in order to ensure appropriate placement. The Summer Quarter moves quickly, and students need to feel confident about their readiness for each course on their schedule.

While at Stanford, International Honors Program participants are encouraged to consider courses from a variety of subject areas and create balanced schedules that explore topics of personal interest as well as subjects that complement their core studies. Students should review all syllabi (wherever possible) to be sure their summer academic work contains a mix of essays, exams, and projects. A diverse workload is generally more sustainable than taking courses that all demand the same type of work. Summer Session suggests that students use the summer as an opportunity to explore their interests, even if they are unfamiliar with a discipline. If your students are not at Stanford to fulfill a specific requirement prescribed by your university, we recommend that they take courses they could not otherwise take at home.

If your institution or students have specific questions regarding course content, links to syllabi usually can be found within the course listings on the Stanford Summer Session website. In some cases, the department that is offering the course will have syllabi available on their individual website.

Tutoring and Advising

Once at Stanford, International Honors Program students will have a variety of academic resources available to them. Our **Student and Academic Support Services** offers free academic tutoring and advising, and we recommend that students plan a visit early in the program, as many have told us that they wish they had done so earlier in the summer!

We also provide free subject-area tutoring and foreign language conversation partners to all students enrolled in summer courses. Tutors are specially trained Stanford graduate students. Tutors facilitate a large number of weekly drop-in group tutoring sessions (in-person and via zoom) in a wide range of subject areas, as well as specialized academic workshops based on students' needs. Topics range from academic skills, such as time management and studying for exams, to programming languages, and writing and research skills. Tutoring sessions focus on the courses offered during the summer. More information on the Summer Tutor Program's weekly schedule will be available at the beginning of the Summer Quarter.

Academic Advisors assist with course selection and requirements, add/drop procedures, selecting and changing of grading options, course withdrawal and annulment processes, and the academic petitions associated with each of these academic areas. Students should keep an eye on their email for an opportunity to attend **Pre-Summer Advising** via zoom. Students can sign up for these sessions in advance of course registration. These sessions are scheduled on a first come, first serve basis so they really don't want to miss this chance to meet with an advisor!

Transcripts

Upon completion of the Summer Quarter, all Summer Session students can request an **official Stanford transcript** from the University Registrar, which shows their specific course enrollment, grade outcomes, and units earned. Stanford does not automatically send grades or transcripts to students at the end of the quarter, so it is up to the student to be proactive. Transcripts can be requested directly through the **Document Ordering Portal**, and may be ordered as soon as grades have been posted.

University transcript requests can only be made directly by the student, as student records are protected by the **US Family Educational Rights and Privacy Act (FERPA)**. Since student records are protected by FERPA, Summer Session is not authorized to share specific information regarding student performance.

For universities that accept transfer credits, or for partner institutions interested in knowing how their students performed, students can opt to have their transcript sent directly to their school (by entering the school's address when ordering their official transcript). Alternatively, the student can request that the transcript be sent to their personal email. The student would then forward the document to their home institution.

Application Process

The application for IHP includes a pre-selection process administered by our partner schools. As a partner in this process, we request that you take a few moments to familiarize yourself with the requirements of the program. Once your organization has selected its participants for the coming summer, your liaison will send the students' names to the International Partnerships Manager as a reference. Following this step, the International Partnerships Manager will provide a special link to your institution, which can then be shared with the participating students. Each student is responsible for completing their own online Summer Session application. Once accepted, students complete their Acceptance Checklist, which includes information for their I-20 (Certificate of Eligibility for Nonimmigrant F-1 Student Status.) To ensure that this process runs as smoothly as possible from start to finish, we have outlined each individual component in more detail in the following sections.

Nominations

Each partner institution is responsible for assessing and selecting its own cohort each year. Most partner schools nominate anywhere from **5 to 15 students**. Once the students have been identified, please submit your nominations through our **IHP online nomination form** (see image below) by **March 1**. In order to submit student nominations you need to provide the nominee's **first name, last name, email address and status (undergraduate/graduate)**. Once you submit the student's information you'll receive a confirmation email. You can use the same link/form to cancel a student's nomination.

IHP Student Nomination

The screenshot shows a web form titled "IHP Student Nomination". It is divided into two main sections: "Student's Information" and "Your Information".

Student's Information

Please fill out all required fields below with the **student's information**.

School *

Student's First Name *

Student's Last Name *

Student's Email Address *

Student's Status *

☐ Graduate

☐ Undergraduate

Action *

☒ Nominate

☐ Cancel Nomination

Your Information

Please fill out the fields below with **your information**.

Your First Name *

Your Last Name *

Your Email Address *

Submit

Online Application

After your nominations are reviewed by the International Partnerships Manager, your school will be sent an **exclusive link** to the **online application**. Your school's coordinator will then share this link with the nominees. Although IHP students are pre-selected by their home institution to attend Stanford Summer Session, a special application is required in order to collect background information, contact details, and student visa documentation. **Please note that there is no application fee for IHP applicants.** If your students are prompted to pay a fee, they are in the regular summer session application! If they accidentally fill this application out, please notify the International Partnerships Manager immediately.

GRADUATE VS. UNDERGRADUATE PROGRAM

This next part is very important. There is a section that asks if students will have completed a Bachelor's degree prior to the start of Summer Session. **If the student answers "YES," they will be coded as Graduate and be charged at the graduate rate.** If they select "NO" they will be coded as *Undergraduate*. Students should take extra care when completing this section. If a student's program status is coded incorrectly, changing it later is complex and may result in delays in course registration.

Note that this section is concerned with whether a student will have completed the degree requirements regardless of whether or not they have officially had a graduation ceremony. Students in 5 year grad/undergrad programs may select the program that best fits their needs and progress.

APPLICATION DATES AND DEADLINES

Students at Stanford utilize a web-based information system, Axess, to enroll in courses, apply for housing, pay University Bills, view grades and order transcripts, and more. Summer Session sponsors access to Axess for the students we admit, and cannot issue a student their login credentials until their application and acceptance processes are complete.

International Honors Program students will need to submit a completed application by **March 10, 2026** in order to receive their Stanford ID number in time to enroll in courses when Axess opens on **April 6, 2026**. Please be sure that all students are aware of this potential delay if they do not submit their application in a timely manner. We estimate that students who complete the acceptance process by **March 31, 2026** will have their ID in time. Please refer to the Appendix for the complete timeline.

English Language Proficiency

Stanford Summer Session requires that all students be fluent in spoken and written English. International applicants must upload a copy of their English Language Proficiency score report into

their application unless the student qualifies for an exception. Most exam scores are valid for three years and must be valid as of the application deadline for each program.

ACCEPTABLE ELP TESTS

Internet-Based Test of English as a Foreign Language (iBT TOEFL)

Minimum score of 100 for the iBT TOEFL

International English Language Testing System: Academic (IELTS: Academic)

Minimum overall band score of 7.0

Cambridge Assessment English

Minimum score of 180 on the Cambridge English Advanced, CEFR Level C1

Duolingo

Minimum score of 120

Pearson Test of English Academic (PTEA)

Minimum score of 70

Test of English for International Communication (TOEIC)

Minimum Reading score of 455

Minimum Writing score of 180

Minimum Listening score of 490

Minimum Speaking score of 180

AUTHORIZED EXCEPTIONS

1. Native English speakers are exempt from providing English language Proficiency exam scores. Native speakers typically learn English as children and speak the language at home, and it is usually the native language in their country of origin (e.g., Australia, Jamaica, United Kingdom).
2. Students who have completed **one year or more of full-time coursework** at a university or post-secondary institution where English is the **primary language** of instruction can qualify for an English-language waiver. The year of coursework must have been completed by **December 31, 2025**. Courses must be academic in nature and not courses teaching English as a second language.
3. Students who attend an IHP Institution with an approved waiver on file with the Summer Session Office.

English-language waiver requests will be reviewed as part of the application process. The Stanford Summer Session office reserves the right to request additional information and/or require English language proficiency exam scores.

Acceptance Process

After the student's IHP application has been reviewed, they will receive an email notification from our office to log in to their account and reply to their offer of admission. After they accept their offer, they will be asked to provide additional materials as part of the acceptance process. Students must complete all necessary acceptance requirements within **three weeks** of receiving their formal offer of admission or their application will be canceled. Once a student completes the acceptance process, they will receive their **Stanford ID number**. The Stanford ID number will allow the student to set up their Stanford account and access to various Stanford platforms, including Axess, which will allow them to enroll in courses when summer course registration opens. Please note that a student's place in the Summer Session is not confirmed until they have received their Stanford ID number.

ACCEPTANCE REQUIREMENTS

Forms marked Required must be completed in order for the student's application to progress. Students will click on the form in their Status Page to view/complete.

Once all the required forms are complete, students can expect to receive their Stanford ID number via email. The Summer Session office aims to create this ID within three business days. Students requiring a **Stanford-sponsored I-20 (Certificate of Eligibility for Nonimmigrant F-1 Student)** must complete the acceptance process according to the acceptance deadline date in their letter of admission. The acceptance process is considered complete once all required forms have been submitted, the I-20 fees have been paid, and the student has been issued a Stanford ID number from our office. Please note that certain countries may be experiencing possible delays in visa processing.

Student Visa Process

As part of the acceptance process mentioned above, students will submit visa documents that are required to generate a **Stanford-sponsored I-20**. Stanford requires that international students who attend Summer Session have a visa appropriate for academic study. For IHP students, this is an F-1 Student Visa. In order to apply for an **F-1 visa**, students must first obtain an I-20 (Certificate of Eligibility for Nonimmigrant F-1 Student Status).

Stanford Sponsored I-20

The I-20 document is an official form that Stanford generates for international students. Students must present the original document on two occasions: during their visa appointment at the **US Embassy or Consulate** in their home country, and when they enter the United States just prior to the start of their summer studies. Although the application fee and program fee are waived for IHP participants, there is still a fee for visa processing. All I-20 documentation must be submitted within three weeks of the student's offer of admission and will not be accepted after **April 1, 2026**. In previous years, the I-20 was a physical document which was mailed to the student. Now, this document has moved to digital form and will be sent to the student via email to their Stanford email address.

The following items are required in order to process an I-20:

- Copy of Current Passport (with at least 6 months validity at the time of entry)
- Payment of I-20 Processing Fee
- Proof of Funding Document
 - The Department of Homeland Security (DHS) requires that all international students have sufficient financial resources to support themselves while at Stanford. Costs are based on the full 8-unit minimum tuition requirement. **This does not include the 20% IHP discount.**
- Completion of electronic I-20 request via **BechtelConnect** portal (available after students receive their Stanford ID number)

Students who already hold an I-20 will need to transfer their SEVIS record to Stanford unless they return to the issuing institution at the end of their summer at Stanford. Students requiring this transfer to Stanford will be issued a new I-20 marked "transfer completed" after enrolling in Summer Session courses and entering their local residence address into Axess as the SEVIS (US) address. Students changing institutions after Stanford Summer Session must request to transfer out their SEVIS record in a timely manner.

Once their Stanford sponsored I-20 is issued, the student will receive an email from Stanford's Bechtel International Center to their Stanford email address with their electronic I-20 and additional information about how to apply for the F-1 visa. Students will need to print a copy of their I-20 document to present any required visa interview and upon arrival at the US port of entry.

The Stanford-sponsored I-20 allows students to enter the United States up to 30 days prior to the Report Date indicated on the I-20, and stay in the country for up to 60 days following the Completion of Studies date. Please be aware that on-campus housing is only available during program dates. On-campus housing is not available for early or late departure from our program. Re-entry to the U.S. using the same I-20 and F-1 Student Visa is not allowed after departure.

International Student Online Orientation

All international students on Stanford-sponsored I-20 will also be required to complete a mandatory online orientation session prior to arriving on campus. More information on the online orientation will be sent via email in the spring.

Entering the US on an F-1 Visa

Students on their way to Stanford need to be sure that they have entry documents with them in hand, and not in a checked-baggage. They will need to present the following items to a Customs and Border Protection official upon entering the United States:

- Passport with at least 6 months validity at the time of entry, unless a passport agreement exists between your home country and the US
- Stanford I-20 (printed out)
- Valid F-1 visa stamp in passport
- Proof of SEVIS payment
- Summer Session admission letter (can be found on student's application Status Page)
- Proof of Funding document (see appendix)

The official agent at the port of entry will closely inspect the student's arrival documents. Students who arrive in the US with missing documents may not be allowed entry. **IHP students are not permitted to enter the US on a B-1 or B-2 visa, or under the Visa Waiver Program.** Since students cannot study or work in this status, they will most likely have to leave the US and reenter in the proper status before they can begin classes at Stanford University.

Arrival Form I-94

Once the student arrives in the U.S., they will be able to access the automated US Customs and Border Protection **Form I-94** (Arrival/Departure Record). When the student arrives at the airport in the US, they will confirm their immigration status by swiping their passport. This record confirms that the

student has been legally admitted to the US in a specific visa status, and for a preset duration of time. Since IHP students will hold an F-1 visa, they will receive the notation “D/S” - which means they are able to stay in the United States for the Duration of Status of their program. If their I-94 record is incorrect, they must notify Summer Session immediately as the incorrect record left uncorrected could jeopardize their future travel to the US.

Students will be able to access their I-94 from their smartphone upon arrival in the US, not before. This is an automated form, so nothing needs to be done prior to arrival. Once the student has entered the US and has Internet access, we strongly encourage students to take a screenshot of this document so that it is easily accessible.

The student can retrieve their I-94 at <https://i94.cbp.dhs.gov/I94/#/home>.

Maintaining F-1 Status

While at Stanford, students must be aware of and abide by US immigration regulations. Students must maintain a valid passport and an unexpired I-20 at all times while in the United States. All IHP students must take at least 8 units of coursework in order to study on an F-1 visa at Stanford. Due to the short nature of our program, students are not permitted to gain employment either on or off campus. Students must report any changes to their personal information (including address changes) within 10 days of arriving on campus.

Leaving and Reentering the US on an F-1 Visa

If a student needs to leave and reenter the US during their studies at Stanford, the student will need a valid passport, a valid visa stamp, and a valid I-20 with a recent signature from the Bechtel International Center at Stanford University. Due to the short nature of our program, students are only permitted to leave the US during the program in the event of an emergency. Students who need to leave and reenter the US during the program, must receive signature approval on their I-20 from an International Student Advisor from Bechtel International Center.

Please visit the **Bechtel International Center** website for more information regarding the visa process.

Health Requirements

Stanford Health Requirements

All Summer Session students must meet the following Health Requirements before joining the Stanford community:

1) Measles/Mumps/Rubella (MMR) - proof of vaccination or positive titers

- To meet the MMR vaccination requirement, you must upload proof of two MMR vaccinations, spaced at least 28 days apart, the first of which must have occurred after your first birthday. *If you have not been vaccinated for MMR, you still have time to obtain the required two doses if you start now.*

OR

- If you are unable to find proof of vaccination, and do not want to be re-vaccinated, you may submit results from blood testing (i.e., antibody titers) that show laboratory evidence of protection against Measles, Mumps, and Rubella. The titer results must each be positive to meet the university's requirements. If your results do not display an adequate concentration of antibody titers, you will need to be re-vaccinated. ***Your blood test should be scheduled no more than 6 months prior to arrival on campus.***

2) Tuberculosis (TB) - screening and potential testing

- Complete TB Screen questions online. Answers to the TB Screen questions are used to assess your risk for TB and are required of all students.
- Answering "Yes" to any of the screening questions may require you to undergo testing. You will be prompted to complete TB testing after answering the TB Screen questions.
 - *International students or students born outside the U.S. may be more likely to be required to show a negative TB test. More information about TB testing is available in the **Students Health Matters** guide on page 13.*

Proof of full vaccination for MMR (or laboratory evidence of positive titers, if preferred), completion of a TB Screen online questionnaire, and result from your TB test (if applicable) need to be submitted to Vaden Health Services' secure patient portal at **vadenpatient.stanford.edu** no later than **June 1, 2026**. All results and reports must be translated into English.

Students will need their Stanford ID number to access this portal. Instructions will be shared with them as soon as their access to the VadenPatient secure web portal is active.

Health Insurance Requirement

All students enrolled in courses at Stanford are required to have adequate medical insurance and should always have their health insurance card on their person at all times, along with their Stanford University ID Card. The University will automatically enroll students in **Stanford's Cardinal Care**

health insurance plan and charge \$2,058 for the Summer Quarter. All students must acknowledge the Cardinal Care Enrollment Policy in Axess. Students are able to waive this fee with proof of acceptable alternative health insurance coverage.

Students looking to waive Cardinal Care health insurance may do so by submitting proof of insurance through the waiver portal. The coverage that students submit will be assessed to ensure that it is active and meets the **Minimum Health Insurance Coverage Requirements** set by the university. If students' coverage is approved, Cardinal Care will be removed from their bill. If coverage is denied, Cardinal Care will remain on the student's bill. The deadline to waive Cardinal Care is **June 15, 2026**.

Financial Information

This section will describe the kinds of fees IHP students can expect and what they go towards. We also will go over some options for billing and payment, if your school covers student bills. A full list of tuition and fees for the current year can be found in the appendix which has been sent to you via email.

Tuition & Fees - Explained

- ▶ **Tuition** - Cost for courses. Tuition is calculated based on the amount of units a student takes. IHP undergraduate students receive a **20% tuition reduction for 8 units**. Every unit after that is taken at the full rate. (IHP graduate students can take up to 10 units with the IHP graduate tuition. Every unit after that is taken at the full rate. See 2026 IHP Appendix.)
- ▶ **Application Fee** - Waived for IHP Students
- ▶ **Program Fee** - Waived for IHP Students
- ▶ **I-20 Processing Fee** - This fee covers the process to generate a Stanford-sponsored I-20 by the Bechtel International Center.
- ▶ **Technology Fee** – This covers the cost of an in-room network connection and a landline phone with telephone service.
- ▶ **Document Fee** – This covers the cost of a variety of University administrative services that are required to maintain student academic records.
- ▶ **Mail Fee** – This fee is required for all residential students and covers use of Stanford Package and Mailing Services to receive packages during summer.
- ▶ **Health Insurance** – Also known as Cardinal Care; Stanford policy mandates that all students taking courses at the University must be enrolled in a medical insurance plan. The University will automatically enroll students in **Stanford's Cardinal Care** health insurance plan. This charge can be waived with proof of acceptable alternative coverage. Please have students refer to the **Student Health Matters** guide for more information about waiving Cardinal Care. Students must apply for a waiver by **June 15, 2026**. If the waiver is approved, the insurance fee will be removed from the student's University Bill. Otherwise, the student will remain enrolled in Cardinal Care and be charged on their Summer Quarter University Bill.

► **Health Services Fee** – This fee cannot be waived and is separate from the health insurance charge. The fee covers primary care medical services, counseling and psychological services, and health and wellness programs administered on campus at **Stanford's Vaden Health Center**.

► **Housing** - Cost for 8 weeks living in a shared residence on campus. **IHP students must live on campus.**

► **House Dues** – This fee is used toward activities and events put on by residential staff at the residence hall.

► **Dining** - Over the years we have observed that most students prefer to eat about two meals a day in the dining hall and one meal on their own, so we default the meal plan to **15 meals a week**. Students are able to adjust their meal plan in Axess, if desired.

SPECIAL NOTE: If a student has been granted a religious or medical exemption from the meal plan, *they will still be charged an administrative fee*. For more information on meal plans and exemptions, please see the **Residential & Dining Services Meal Plans page**.

Billing Options

All students who take courses at Stanford receive a **University Bill** via Axess, on a monthly basis. Students in the International Honors Program may have their bills paid via a sponsor invoice or by self-paying their own account. Regardless of the payment method employed by your institution, it's important to note that it is the student's responsibility to review their online bill and ensure that anticipated payments appear as credits and that any balance due is paid by the end of the summer quarter. A student will not be able to receive their official transcript until such time as their bill has been paid in full.

SPONSOR INVOICING

Third Party Contract (TPC) Invoicing

Stanford University's Student Financial Services (SFS) will invoice participating institutions in late July, after the Final Study List Deadline. Invoices will include tuition as well as mandatory program fees for each student attending the International Honors Program (IHP). Payment will be due no later than 30 days of the invoice date. Please refer to the Methods of Payment, listed below, for additional details.

Important Note: The Family Educational Rights and Privacy Act (FERPA) protects student records, and prohibits Stanford from including billing information on the sponsor's invoice unless the student logs in to Axess and waives this right in advance. Detailed instructions on how to complete this process will be sent directly to the students from each institution. Each representative should follow-up with the students from their institution to make sure they have completed this step before **May 1**.

The amount that your institution has agreed to pay will be posted as a conditional credit labeled “Credit for Student by Third Party” on your student’s bill once FERPA is released. Please be aware that additional incidental expenses may be incurred during the summer quarter (for example, printing charges, lost key charges, etc.). These incidental charges will not be included in your invoice and it will be the student’s responsibility to pay any remaining charges on their account. Additional information about **Eligible University Bill Charges** can be found on the university’s TPC website.

SELF-PAYING STUDENTS

Students participating in the IHP program are able to arrange and make payments themselves via Stanford ePay. Summer Quarter student bills are generated and sent to students on or around May 20, with a due date of June 20. Additional information about Stanford’s standard summer billing process will be shared with students through the Summer Session Program Handbook.

Methods of Payment

SPONSORING INSTITUTIONS

Stanford University’s Third-Party Contract support team notifies sponsor organizations by email when the current invoice is ready for viewing. When submitting payment, please make sure to include the following information:

- Your sponsor ID number
- The current invoice number (starts with “TPC”)
- Student Name and Stanford ID number

Preferred Payment Method for TPC sponsors

International Payments via Flywire

Go to **stanfordsponsor.flywire.com** to begin your payment.

This payment method allows you to:

- Execute, track, and confirm your international payment online.
- Choose local, familiar payment options including bank wire transfer, credit cards, e-wallet and more for most countries and territories.
- Save on bank fees and exchange rates.
- Access Flywire multilingual **customer support** round the clock via email, phone, chat, and WeChat for assistance with your payment.

Go to **[Flywire.com/how-it-works](https://flywire.com/how-it-works)** to learn more.

Domestic Payments via Direct ACH

Beneficiary: Stanford University
Wells Fargo Bank
420 Montgomery Street
San Francisco, CA 94104

Bank account number: 4123217945
Bank ABA number: 121-000-248 (Domestic)

Other Payment Methods for TPC sponsors
For other payment options, visit the **other payment options** website.

SELF PAYING STUDENTS

Students can make direct payments to their accounts through Stanford's student payment system in Axess. International payments are conducted through Flywire, a secure and convenient option for international education, trusted by colleges and universities worldwide. Flywire allows for payment in your home currency and then delivers it to Stanford in U.S. Dollars (USD).

To access the Flywire system:

- ▶ Students: Log into Axess and click on the My Finances tab > Bill & Payment System > View & Pay My Bill. Then, click on Make a Payment. Students will then fill out the required information and click Confirm. Full instructions **here**.
- ▶ Authorized Payers: Use the Authorized Payer link at **axess.stanford.edu**.

For more information on methods of payment please visit **Stanford Student Financial Services**.

IHP Tuition Discount and Anticipated Aid

Since IHP students receive a 20% tuition reduction for the first 8 units (IHP graduate students can take up to 10 units with the IHP graduate tuition), they can expect to see *Anticipated Aid* noted on their University Bill. Anticipated Aid appears at the bottom of the bill as a *pending credit*, and will not be fully applied to the outstanding balance until a few days prior to the start of the Summer Quarter.

For purposes of making the initial payment on the first University Bill, students are instructed to manually subtract the amount of Anticipated Aid from the total amount due and then pay the remaining amount. As long as the student pays this remaining amount by June 20 for undergraduate students, or July 20 for graduate students, they will not be charged a late fee.

Note: If a student doesn't see their Anticipated Aid amount and overpays their University Bill, a refund will be issued, **but not until after the end of the quarter.** International refunds are especially complex to process, so please help us by ensuring that students are either enrolling in direct deposit for refunds to get processed to, or manually subtracting the tuition discount amount before making a payment.

Pre-Arrival Details

After a student has completed their application, submitted their visa-related documents, and been issued a Stanford ID number, there are still a few more tasks they'll be required to complete prior to arriving on campus. Students will receive email reminders about each of these tasks, but they are described here as well. Ultimately, students are responsible for reading the messages they receive from Stanford University and completing the steps required.

SUNet ID

The SUNet ID is the username that students will use to interact with Stanford's network and online systems, including the student portal, Axess, and it will also become part of their Stanford email address. Students should think carefully about their SUNet ID because once selected, it cannot be changed. To create their SUNet ID, students will need their Stanford ID number and should follow the instructions provided to them via email. There is a 24-hour waiting period from when the SUNet ID is created to when it can be used to interact with Stanford's online systems.

Axess

After creating their SUNet ID and waiting for 24 hours, students will be able to log in to Axess. Axess is the University's web-based information system that students will use to enroll in courses, apply for housing, pay their University Bill, view grades, and more.

ENROLLING IN COURSES

Confirmed students who have received a Stanford ID number and created a SUNet ID can enroll in courses through Axess. Students participating in the International Honors Program must enroll in a minimum of 8 units. Students are able to enroll in more units if desired but should keep in mind that added units create increased workloads and additional costs.

When building their schedules, students should be mindful of course meeting days and times. Even though it is not physically possible to attend courses scheduled at the same time, we have noticed that Axess will occasionally allow students to enroll in courses with conflicting schedules. Please help us by advising against this if a student asks for permission to attend courses that overlap. Students should be aware that some summer courses have nonstandard schedules that differ from the regular 8-week term. These would include courses taught in 4-week "part A/part B" formats, or courses offered over a weekend or other abbreviated timeframe. Students should always double check days,

times, and dates as they build their course schedules. Students will receive detailed information on how to enroll in summer courses via their Stanford email.

Enrollment may be modified up until the Final Study List Deadline; however, it is highly recommended that students check with the professor before adding a new course after the quarter has begun. The abbreviated schedule of the Summer Quarter means that course material is covered in an accelerated manner, and it may be difficult for some students to catch up once a course is under way.

Housing

While IHP housing is guaranteed, students must submit a housing application online via Axess in order to sign the **Residence Agreement** and to receive their key on their move-in day. Confirmed students will be supplied with comprehensive instructions starting in early April. Students must complete this step before they can be placed in the IHP residence. Please note that students are not permitted to move into on-campus housing prior to **Saturday, June 20, 2026**. Students arriving early are responsible for securing their own accommodations (off campus.)

Stanford ID Card

The Stanford ID Card serves as an identification card and an electronic key enabling students to access services and enter facilities on campus, including their residence and dining hall. Once a student has created their SUNet ID and waited for 24 hours, they should go to the Campus Card Services website to upload a photo for their Stanford ID Card. Please be sure that they take a moment to read the browser “NOTE” at the top of the page, and follow the instructions with care. The ID Card photo must be uploaded several weeks in advance of the start of Summer Quarter in order for the ID Card to be ready on Welcome Weekend.

Email

The student’s Stanford email address is generated as soon as they create their SUNet ID, and will be available for use following the 24-hour waiting period. Students can go to **webmail.stanford.edu** to access their student email account. Students have the option to set up forwarding from their Stanford email to their personal email account to ensure that they will receive all messages. All University correspondence will be sent to the student’s **@stanford.edu** email address, and students should begin checking for messages as soon as their Stanford email account is active. The Stanford email account is valid for the duration of the program but will be discontinued approximately 120 days following the end of Summer Quarter.

ALERTSU EMERGENCY ALERTS

Stanford University uses email to send out important information in a timely manner. Sometimes these messages describe upcoming academic deadlines or events that are occurring on campus, but in other cases the emails may include warnings about crimes that have been reported on campus. In compliance with the Clery Act, universities throughout the US are required to send notification of such events and include followup messages and status updates as appropriate. Messages of this nature are provided in the interest of full disclosure, but they can be disturbing to students, who may receive them before and during the summer quarter.

If a student reaches out to you or your institution regarding this type of communication, please be assured that Stanford University aims to create a community of safety and awareness, and Summer Session works hard to ensure that students feel supported and secure within their residence hall and while participating in program activities.

Program Handbook

Once admitted to the program, students will receive a Program Handbook created especially for them. **Please be sure to remind the students to read the Program Handbook and the Residence Agreement thoroughly *before leaving home*.** Also, students should refer to the FAQs page at the Summer Session website for more information as they prepare to spend their summer at Stanford.

Health Requirements

All Summer Session students must meet the following Health Requirements prior to their arrival to the Stanford campus:

Measles/Mumps/Rubella (MMR) - proof of vaccination or positive titers

To meet the MMR proof of vaccination requirement, you must upload proof of two MMR vaccinations, spaced at least 28 days apart, the first of which must have occurred after your first birthday. If you are unable to find proof of vaccination, and do not want to be re-vaccinated, you may submit results from blood testing (i.e., antibody titers) that show laboratory evidence of protection against Measles, Mumps, and Rubella. The titer results must each be positive to meet the university's requirements.

Complete TB Screen questions online

Answers to the TB Screen questions are used to assess your risk for TB and are required of all students. Some students may need to undergo testing and will be prompted to complete TB testing after answering the TB screen questions.

Please refer to the **Student Health Matters** guide for more information about health requirements.

Vaccine exemptions for Summer Session 2026 will only be available to individuals with documentation from a medical provider which identifies a contraindication supported by the Centers for Disease Control and Prevention for individuals with allergies.

Arranging Travel

Students are responsible for arranging their own travel to and from Stanford University. The closest airports to Stanford are San Jose International Airport (SJC) and San Francisco International Airport (SFO.) The **Stanford Transportation** office offers information on how to get to and from Stanford as well as resources that are available to help you navigate your way around the campus, including details on the Marguerite—Stanford’s free bus and shuttle service—as well as tips on the use of bicycles, public transit, airport shuttles, and more.

LATE ARRIVALS

Late arrivals require advance approval and are highly discouraged; however, we understand that there are circumstances that are unavoidable even with the best preparation. Students will receive instructions for how to handle late arrivals due to delayed flights or other emergencies via email.

Student Life

Welcome to Stanford!

Once students arrive on campus, they are greeted warmly with a big Stanford welcome! Our welcome event starts with check-in. During this event, students will meet our staff and move into their summer residence. This first day, students are encouraged to get to know each other and explore campus.

At the beginning of the program, students will have a special Welcome Reception held at their residence hall. At this event, our staff will greet the students and provide advice on how to make the most of their summer at Stanford. Students can expect to enjoy light refreshments as they get to know each other.

Living in Residence

Students will live in an IHP designated residence for the duration of their stay on campus and will enjoy the opportunity to engage in programming designed especially for them. This will encourage the development of a unique community where students can interact with each other and share their backgrounds and cultures with the other students in the program. **Please note that graduate students will be placed in graduate housing.** (The only exceptions are graduate students who are under 21.) Living in graduate housing will allow them to live and connect with other graduate students during their time at Stanford. Although they will live in graduate housing, they will have access to the IHP residence and be able to participate in and take advantage of all IHP programmatic activities. Please note that **graduate housing fees** differ from undergraduate housing fees (\$3097-\$4906 depending on the student's room preference/selection). Graduate housing does not include a meal plan since graduate apartments have kitchens. However, students can add meal plans if desired.

Upon arrival at the residence, IHP students will meet their House Director (HD) and Summer Resident Assistants (SRAs) who will be in charge of residential programming. These staff members have been individually selected with the mission of the program in mind and they often have study-abroad experience themselves. During the first week, all IHP students are expected to attend the House Meeting led by residential staff. There, they can get to know each other better, begin planning fun activities, and set mutual expectations such as quiet hours, cleanliness, and other community standards.

ROOM ASSIGNMENTS

While most students will have a roommate, a few will be assigned to a single-room. Please help us manage expectations for our students by letting them know that it is more likely for students to share space with a roommate than to have a single-room assignment. It is important for students to recognize that careful thought has been put into their room placement and that their housing assignment can only be changed under extremely special circumstances.

FACILITIES

Common restrooms and showers are located within a few steps from student rooms and are situated on every floor. Students should keep in mind that their assigned rooms do not include personal restrooms or showers. Other shared spaces include the main lounge, a study room, a small kitchenette with a sink and refrigerator, and a laundry room.

Please encourage students to read their Residence Agreement before arriving on campus so that they know more about the facilities offered.

Mail

Mail and packages will be available for pickup at the Tresidder Package Center or at one of the Smart Lockers on campus. The following addressing standard should be used to ensure proper delivery of mail and packages.

Student First and Last Name - SUNet ID
459 Lagunita Drive (Address 1)
c/o Stanford Tresidder Package Center (Address 2)
Stanford, CA 94305

For more information, visit [**Stanford University Package and Mail Services**](#).

Excursions and Special Events

As the weeks progress, students will adjust to their new lifestyle on campus and will become adept at balancing their coursework with co-curricular and cultural activities. While studies definitely come first, we encourage our IHP students to explore the Bay Area by participating in Stanford-sponsored trips. Some of these activities include trips to Santa Cruz, Monterey, and San Francisco. In addition, students often organize their own day trips to the surrounding area.

A select group of IHP students will also have the opportunity to meet with members of the Summer Session professional staff through our IHP Advisory Council. Students will have a chance to apply to be on the council prior to their arrival at Stanford. This is a great opportunity for IHP students to share their experiences with our team so that we can learn more about their needs and how to serve them better. Upon completion of the program, students are encouraged to promote IHP at their home university. For example, students might host an info session or represent Stanford at a tabling event.

Cultural Considerations

Culture adaptations are normal and to be expected for all international students. While some adaptations might seem obvious, some are unexpected. A few of the trends we have seen from year to year are as follows:

Conversations around Multiculturalism and Social Justice

- ▶ It is common for Stanford students to be vocal about their worldview and take a stand for their beliefs, often in everyday conversation.
- ▶ While free speech is protected by the first amendment, some international students often find it uncomfortable to talk about certain topics; others find it liberating.
- ▶ We encourage students to keep an open mind and be respectful of people from all cultures.

Food and Coffee

- ▶ Students tend to comment on the larger serving sizes.
- ▶ Food often contains a higher sugar and/or salt content than what some students are accustomed to.
- ▶ To combat homesickness, students might wish to pack some snacks from home or find a local market that might carry what they are looking for.

Tipping

- ▶ Tip at least 20% of the amount before tax.
- ▶ When dining out, tipping is a cultural expectation, regardless of the experience at the restaurant.
- ▶ Tipping is also expected for food delivery, coffee shops, rideshare services, and professional services like hair or nails.
- ▶ Do not tip at the dining hall or fast food restaurants.
- ▶ Encourage students to research US tipping culture *before* arrival or ask their friends at Stanford for guidance while they are here.

Smoking and Drinking

- ▶ **Stanford is a smoke-free campus.**
 - ▶ Smoking is not permissible within residence halls nor within 50 feet of buildings on campus.
 - ▶ When out and about, smoking is not permissible inside bars and restaurants.

- ▶ Even where smoking is permissible, it might not always be socially acceptable.
- ▶ **The legal drinking age is 21 and over**
 - ▶ Consequences for underage drinking are strictly enforced by **California law**.
 - ▶ Even if students are over 21 years of age, drinking and driving is never ok. The legal limit for drinking and driving is a blood alcohol concentration of 0.08. If an international student is convicted of drinking and driving, their visa will be revoked.

Meal Times and Quiet Times

- ▶ Breakfast is usually around 7 a.m. - 9 a.m., lunch is normally at 12 p.m., and dinner is usually at 6 p.m. or 7 p.m.
- ▶ Most restaurants close around 9 p.m. or 10 p.m.; bars close at 2 a.m. (by law)
- ▶ Residential quiet hours begin as early as 10 p.m.

While it's tempting for students to hesitate to immerse themselves at first, please remind them that exposing oneself to new cultures is part of the full Summer Session experience. Of course, there are many exciting elements of Bay Area culture that students embrace and will surely miss once they depart. To acknowledge this, there are many activities that students can engage in before they depart. We also encourage students to share their experience with others once they return to their home institution.

Departure

During the last few days of the program, students become focused on final exams and saying goodbye. Summer Session sends emails with move-out information, but an important component of the end-of-term messaging concerns **community respect**. This includes respect for students who are working hard on final papers or preparing for exams and respect for the physical property of the residence hall.

Students at Stanford are expected to leave their rooms, and the common areas within their residence hall, in the same condition in which they found them. This includes an expectation to remove trash and personal belongings from the premises and to return all furniture and equipment to its original space and condition. After students have moved out, Housing staff will make a final inspection of the space. Students will be charged individually for costs associated with additional cleaning, rearranging furniture, de-lofting beds, replacing missing keys or furniture, removing abandoned belongings, and repairing damaged property.

If Housing custodians need to clean and repair property in a common area, **all IHP students will share the costs equally and be charged an “excessive cleaning fee” on their bill**. This policy is strictly enforced by Housing; therefore, it is important that all IHP students work together to keep their space in good order, all the way up until their last morning as residents.

Students must vacate their room by the move-out date on their Residence Agreement. **Any late departures will incur a fee.**

Cancellation Policy

If any of your nominated students plan to cancel their enrollment, they must notify us. Students who have been issued a Stanford ID number are required to submit an official electronic **Annulment of Summer Registration** form if they find they can no longer attend the program. Students who have not been issued a Stanford ID can cancel their enrollment by letting us know their plans have changed. They do not need to fill out the form.

Students who have signed a Residence Agreement with Stanford Housing will still have housing-related cancellation fees, which are defined within the housing application and Residence Agreement. Therefore, the submission of an annulment form does not automatically cancel a housing and meal plan assignment. **Students must cancel their housing contract and meal plans by contacting Housing.**

In order to be considered fully annulled, a student must follow the steps listed above. Students who wish to withdraw will not be automatically canceled from the program based on non-arrival. Any student who was issued a Stanford ID number and fails to submit an annulment form will be responsible for a nonrefundable University Bill, regardless of whether or not they attended classes.

If a student submits an annulment form on or before the first day of classes, all University tuition charges and applicable Stanford health insurance fees will be removed. If a student submits this form after the deadline, additional nonrefundable fees may be charged to their account.

Please visit these websites for more information on:

Annulment - **Summer Session FAQ page covering program withdrawal**

Canceling Residential Agreement - **Student Housing page covering housing cancellation**

Canceling meal plan - **Stanford Dining Meal Plans page**

Closing Remarks

Thank you for your continued collaboration with IHP. Your hard work helps Stanford Summer Session's International Honors Program create a diverse community of students who are given an unparalleled opportunity to reach their fullest potential—while at Stanford and beyond.

We hope this guide was helpful to you. If you have any questions, please contact Mike Roesler, International Partnerships Manager, via email at roeslerm@stanford.edu. We are looking forward to another wonderful summer with your students at Stanford University!

Appendix

Dates & Deadlines

All times are in Pacific Time

2026 DATE	DESCRIPTION
November 1 (2025)	▶ Application open date / IHP is accepting 2026 IHP student nominations
March 1	▶ 2026 IHP Nomination Deadline. List of IHP students/nominees is submitted to the International Partnerships Manager through the IHP Nomination Form . (List may be submitted prior to this deadline.)
March 10	▶ Deadline for IHP students to complete and submit online applications.
April 1	▶ Acceptance completion date. All IHP students must have their application submitted by this date in order to be on track for course enrollment and I-20 processing.
April 6 (Mon, 5:30 p.m. PT)	▶ Axess opens for course enrollment.
Early April	▶ Begin applying for housing via Axess. Application is available on Axess for residential students who have been issued a Stanford ID number (SUID). Housing is guaranteed, but IHP students still need to complete the R&DE housing application in order to receive their keys at our Welcome Event.
Mid-April	▶ Deadline to submit a Medical/Disability Housing Accommodation Request .
June 1	▶ Deadline to complete Health Requirements.
June 15	▶ Deadline to request a waiver of the University's health insurance plan.
June 20	▶ Welcome event and mandatory check-in.
June 22	▶ First day of classes. ▶ Preliminary study list deadline (Mon, 5 p.m.) ▶ Deadline to submit an Annulment of Summer Registration form for a full tuition refund.

July 3	▶ USA Independence Day Holiday (observed, no classes).
July 6	▶ Final study list deadline (5 p.m. PT). ▶ Deadline to add courses. ▶ Deadline to drop courses with no record of “W” on transcript. ▶ Deadline to adjust units on a variable-unit course. This is the final day to make the changes listed above to the courses you are enrolled in. Note that changes after this date may only be made for exceptional circumstances by submitting a Request for Exception form through an academic advisor and will be subject to approval. ▶ Deadline for tuition reassessment for dropped courses or units. Individual courses and units dropped after this date will not be eligible for a refund.

July 24	▶ Term withdrawal deadline (Fri, 5 p.m.) ▶ Last day to submit an Annulment of Summer Registration form to withdraw from the Summer Session program for a partial refund. No refunds given for dropped units or individual courses. See the Tuition and Refund Schedule for Stanford University’s refund schedule.
July 31 (Fri, 5 p.m.)	▶ Course withdrawal deadline; “W” will appear on transcript. ▶ Change of grading basis deadline *IHP students must take courses for a letter grade, wherever possible. Note that changes after this date may only be made for exceptional circumstances by submitting a Request for Exception form through an academic advisor and will be subject to approval.
August 13	▶ Last day of classes.
August 14-15	▶ End-quarter examinations.
August 16	▶ Move-out date, 8 a.m.
August 25	▶ Grades due.

Late August/ Early September	▶ Grades begin to appear on Axxess for students who submitted online course evaluations. ▶ Students are able to request transcripts.
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Grading Scale

GRADE	DESCRIPTION
A (+,-)	Excellent
B (+,-)	Good
C (+,-)	Satisfactory
D (+,-)	Minimal Pass
CR	The 'CR' represents performance that is satisfactory or better. In a course with optional grading some students will elect a credit/no credit option instead of letter grades; however IHP students must select courses for a Letter Grade.
I	The 'I' is restricted to cases in which the student has satisfactorily completed a substantial part of the course work. No credit will be given until the course is completed and a passing grade received. When a final grade is received, all reference to the initial 'I' is removed. If an incomplete grade is not cleared within four quarters, it is changed automatically by the Registrar's Office to an 'NP' (not passed) or 'NC' (no credit) as appropriate for the grading method of the course. Students must request an incomplete grade by the last class meeting. Faculty may determine whether to grant the request or not.
NC	The notation 'NC' represents unsatisfactory performance in courses taken on a satisfactory/no credit basis. Performance is equivalent to letter grade 'D+' or below.
NP	The notation 'NP' is used by instructors in courses taken for a letter grade that are not passed.

S	For an activity course or a course in which the instructor elects to grade students only on a satisfactory/no credit basis, the 'S' represents performance that is "satisfactory" and equivalent to letter grade of 'C-' or better. For such a course, no letter grades may be assigned for satisfactorily completed work. The "satisfactory" options are intended to relieve the pressure on students for achievement in grades. The "satisfactory" options in no way imply fewer or different course work requirements than those required of students who elect evaluation with a letter grade.
W	The notation 'W' (meaning Withdrew) is recorded when a student withdraws from a course.
*	The '**' symbol appears when no grade has been reported to the Registrar. The '**' symbol remains on the transcript until a grade has been reported.
GNR	The notation 'GNR' appears when no grade has been reported to the Registrar. The 'GNR' notation remains on the transcript until a grade has been reported. (Effective beginning Summer 2008-09.)

Proof of Funding Example Letter

Sponsoring universities will need to prepare a letter on official letterhead stationery outlining the type, duration, and amount of their support. The letter must be in English and should list **the total amount of support in US dollars**. The student must upload the original letter to their Summer Session account; this is part of their Application Checklist.

Be sure that students retain their original Proof of Funding documents. They will be required to present the original proof of funding document during their appointment at the U.S. Embassy or Consulate, and may be asked to present it when entering the United States.

Letters must include handwritten signatures. The partner institution may not fax or email this document. The letter must be personalized for each individual student. We cannot accept a letter written for all students sponsored by an institution.

The sample shown below provides detail on how the letter should be written. **Please note that the actual letter must be on official letterhead (business) stationery.**

Stanford University
Summer Session
Academy Hall
415 Broadway Street
Redwood City, CA 94063

To Whom It May Concern:

We certify, for the student listed below, **INSTITUTION** will pay the total cost of the 2026 Stanford Summer Session, in the amount of **\$XX,XXX**, US dollars. These costs include tuition, room, board, and health insurance.

Student: First Name – Middle Name – Last Name

Sincerely,

SIGNATURE

YOUR NAME
YOUR TITLE
INSTITUTION

Address
City, State or Province
Country, Postal Code

IHP Application Screenshots

REMINDER: *For the section on Academics, please be sure that the student is accurate in answering the question about degree conferral in Summer Quarter. **IHP students who are graduating before Summer 2026 will be coded as graduate Students**, even if the ceremony has not taken place and regardless of their intent to enroll in a graduate school. This is Stanford's policy and cannot be waived.*

Application Instructions

Thank you for your interest in Stanford Summer Session's International Honors Program!

The Application Process

Stanford Summer Session offers an easy, online application process. Simply enter the information as it's requested and use the "Continue" button to advance to the next application sections.

Once you've moved beyond the "Introductory Questions," a list of application sections will appear on the left side of your screen. As you navigate your way through the application, feel free to return to individual pages by using the menu on the left. You will be able to save your application and return to it at any time. Information entered may be edited until the point that you submit your application for review.

You will be able to work on your application as your schedule allows. *Any information you have entered will be saved, provided you have clicked the "Continue" button at the bottom of each individual page after filling in your personal details. If you need to exit the application at any time, simply close your browser.* You will be able to modify all information within your application until you submit it for review.

Accent Marks and Special Characters

Although we realize that many languages include letters and punctuations that are not utilized in written English, our application is not equipped to handle these specialized characters. Please enter name and address information using only letters A to Z, with no accents or special characters. **Your name should be entered as it appears on the coded strip at the bottom of your passport's identification page.**

International Addresses

If you need to enter an address for a country outside the United States, please start by using the drop down box provided to locate the appropriate country name. Once you've made your selection, the associated text boxes will update to enable you to input accurate address information.

For information on application deadlines, please refer to the **Dates and Deadlines** page on the Summer Session website.

Privacy Notice for Admissions

For information about how we collect and use your personal information online, as well as a description of the rights and choices you have with regard to this personal information, please review our **Online Privacy Notice**. For information about how we collect and use your personal information over the phone, in person, or otherwise offline, as well as a description of the rights and choices you have with regard to this personal information, please review our **Offline Privacy Notice**.

If you have any questions during or after the application process, please feel free to contact us!

Stanford Summer Session

T: 650.723.3109

summersession@stanford.edu

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Introductory Questions

Stanford University health requirements in order to attend Summer Session. **Read Health Requirements for Attendance in Summer Session.**

Proof of Immunization **is required** for all students admitted to the Stanford Summer Session program. Vaccination information must be provided and cleared prior to arrival on campus for Summer 2024.

If admitted, you will receive instructions about uploading immunization and information for the following:

- MMR (Measles, Mumps, Rubella)
- TB (Tuberculosis)

How did you learn about Stanford Summer Session?

- ☐ Academic Advisor or School Counselor
- ☐ Email
- ☐ Friend or Family Member
- ☐ General Search
- ☐ Letter in Mail
- ☐ Print or Online Advertisement
- ☒ Professor or Instructor
- ☐ Social Media
- ☐ Stanford University Website
- ☐ Other

Select all of the following areas of study in which you are interested. Please note that this information will not be included in your application when it is reviewed for admission. Collecting your interests is informational only and is not a guarantee for a specific course.

- ☐ Computer Science and Engineering
- ☐ Creativity and Design
- ☒ Innovation and Entrepreneurship
- ☐ Math and Data Science
- ☐ Natural Sciences (Biology, Chemistry, Physics)
- ☐ Social Sciences and Humanities (Political Science, Psychology, Public Policy, Sociology, Philosophy)
- ☐ Writing and Public Speaking

Are you currently in high school/secondary school/home schooled?

- ☐ Yes
- ☒ No

Are you a current Stanford University student?

- ☐ Yes
- ☒ No

Are you an Incoming Stanford Graduate student for autumn 2024?

- ☐ Yes
- ☒ No

Are you a former Stanford University student?

- ☐ Yes
- ☒ No

Are you currently working towards an associate, bachelor, masters, or Ph.D.?

- ☒ Yes
- ☐ No

Have you previously attended any of the **Stanford** Summer Session programs listed below:

- Stanford Summer Session
- High School Summer College
- International Honors Program (IHP)
- Online High School

Additional programs are offered on Stanford's campus during the summer, but for the purposes of this application, we are only interested in participation in the programs listed.

- ☐ Yes
- ☒ No

... ..

Personal Background

Complete all required fields, then click Continue in order for additional application pages to display.

Although we realize that many languages include letters and punctuations that are not utilized in written English, our application is not equipped to handle these specialized characters. Please enter name and address information using only letters A to Z, with no accents or special characters.

Enter your legal name and place of birth (which is city) as it appears on your passport, with no accents or other special characters.

Name	
Legal First (Given)	Pretender
Middle	
Legal Last (Family)	Ihp Student
Suffix	
Preferred First Name Only	
Other Last Names Used If Different from Legal Last (Family) - Optional	
Addresses	
Permanent Address	
Country	United States
Street Address	
City	
State	Select State
Postal Code	
Mailing Address	
Same as permanent	
Country	United States
Street Address	
City	
State	Select State
Postal Code	
Email Address	
Current Email	pretenderihpstudent@gmail.com
Change	
Telephone Numbers (include +country code)	
Contact Number	
Mobile	
Biographical Information	
Legal Sex	
Birthdate	February 3 2000
Birth Country	United States
Birth City	
Birth State	Select State
Native Language	
Citizenship Information	
Primary Citizenship	
Dual Citizenship (if applicable)	
SSN Partial (Optional)	Last 4 digits only
Race/Ethnicity Optional	Colleges and universities are asked by many groups, including the federal government, accrediting associations, college guides, and newspapers, to describe the ethnic/racial backgrounds of their students and employees. In order to respond to these requests, we ask you to answer the following two questions. View Definitions Are you Hispanic or Latino? ☐ Yes ☐ No Regardless of your answer to the prior question, please check one or more of the following groups in which you consider yourself to be a member: ☐ American Indian or Alaska Native

Academics

All applicants are required to enter information about current or past post-secondary educational institutions they have attended – whether or not they received a degree from the school.

- Please start with your current or most recent school and work backward from there.
- For dates of attendance at a school you currently attend, please indicate when you **anticipate** the completion of your studies. Please note: the application will default to “No Degree Awarded or Expected” for each institution that you enter. If this is not accurate, be sure to indicate the correct information using the drop down choices.

Use the “Add Institution” link below to open a dialogue window. When entering the name of your college or university, please spell out words such as “university,” or geographical place names. A list of options will appear and become more specific as you continue to type.

If you are unable to locate the name of a school you have attended, simply type the name into the space provided, and complete the remainder of the information fields.

For students who have attended multiple schools, use the “Add Institution” link to enter information about each school. You may enter details for up to 3 different educational institutions.

Institution	Degree	Dates Attended
Add Institution		

Do you currently hold a bachelor's degree or will you have been conferred a bachelor's degree by the start of the Summer Quarter, June 24, 2024?

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English Language Proficiency

All Summer Session applicants are required to be fluent in spoken and written English. There are several ways you can qualify to meet the English language proficiency requirement:

Native English Speaker

Native speakers learn English as children, speak the language at home, and it is typically the primary language in your country of origin.

Provide English Language Exam Scores

Exam scores must be recent. English language proficiency exams taken before January 1, 2021, will not be accepted. The English language exams listed below are the only exams accepted.

Accepted Exams	Minimum Score
Cambridge English C1 Advanced	180
Cambridge English C2 Proficiency	200
Duolingo English Test	120
IELTS	7.0
Pearson	70
TOEFL iBT	100

In addition to the English Language Proficiency details above, we will accept online results from the TOEFL iBT and the IELTS Indicator.

Qualify for an English Language Waiver

Applicants can request a language waiver if they have completed a year or more of full-time coursework at a university or post-secondary institution where English is the primary language of instruction. The year of coursework must be completed by December 31, 2022. Post-secondary education is after grade 12 in the United States or the equivalent international grade level. Coursework at multiple English language universities can be combined. Courses must be academic in nature and not courses teaching English as a second language.

Qualify with an English Assessment by Home Institution

You may qualify for an English language waiver if you have successfully demonstrated advanced proficiency through an English language assessment administered by your home institution.

How do you meet the English language proficiency requirement?

- ☐ I am a native English speaker
- ☐ I meet the requirements for an English language waiver
- ☐ I will provide qualifying English language proficiency exam scores
- ☐ I successfully demonstrated advanced proficiency through an English language assessment administered by my home institution.

Continue

Visa Status

Visa Requirements

International students attending Summer Session are required to enter the U.S. on a visa appropriate for academic study. If offered admission to Summer Session, we will provide a Stanford-sponsored I-20 so you can apply for an F-1 student visa from your local U.S. Embassy or Consulate.

Please note that certain countries may be experiencing possible delays in visa processing. Please allow ample time for this process as students are responsible for acquiring their visa before the start of the program.

If you are currently studying in the United States on a visa sponsored by another institution and will return there in the Fall then you may not require a Stanford-sponsored I-20. If you do not require a Stanford-sponsored I-20, it is your responsibility to confirm with the institution which sponsored your current visa that they approve of you enrolling in courses with Stanford University for Summer 2024.

Please answer the questions below regarding your current visa status. Once your application is complete, we will evaluate your visa status as part of the application review process. The Summer Session office will determine whether or not you require a Stanford-sponsored I-20 or need to transfer your SEVIS record to Stanford University.

Application Deadlines

International students requiring either:

1. Stanford-sponsored I-20 (Certificate of Eligibility for Nonimmigrant F-1 Student Status)
- OR-
2. Transfer of SEVIS record from another U.S. academic institution on an F-1 Student Status to Stanford University

Must submit the application and pay the application fee by May 12, 2024 (9 p.m. Pacific Time), in order to be reviewed for admission to Summer Session. After May 12, 2024, applicants requiring a Stanford-sponsored I-20 or transferring their I-20 to Stanford will have their applications closed and will not be considered for the Summer Session 2024 program.

Students who are admitted to the program, and require a Stanford-sponsored I-20 or are transferring their I-20 to Stanford, must then **complete the acceptance process within three weeks of their admission date**. The process to obtain a Stanford-sponsored I-20 or Transfer I-20 to Stanford is not started until an admitted student has accepted the offer of admission, completed the acceptance process and received a Stanford ID number from our office.

Are you currently studying full-time at a U.S. institution?

- ☐ Yes
☐ No

Do you have a U.S. visa?

- ☐ Yes
☐ No

Continue

Permission to Text

Stanford Summer Session occasionally sends text messages about upcoming deadlines, events, and/or other opportunities.

By electronically signing this form, I acknowledge the following:

- I authorize Stanford Summer Session (SSS) to send text messages to my cell phone which may include recurring text messages.
- I understand that texting will be used solely for notifications and is NOT for communicating with Stanford Summer Session.
- I understand that standard text messaging, data, and phone rates may apply to any messages received from SSS and that SSS is not responsible for payment of those fees.
- I understand that I may remove this permission in writing at any time.
- If I choose to "OPT OUT" of text messaging, I can email Stanford Summer Session at the following email address: summersession@stanford.edu OR text 'STOP to opt out' to a text I received from Stanford Summer Session.
- I am the owner or authorized user of the mobile phone number I list below.

Do you want to receive text messages?

- ☐ Yes, I accept and DO want to receive text messages to the mobile number listed below.
☐ No, I decline and DO NOT want to receive text messages.

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Additional Information

Disciplinary History

Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from the 9th grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in a disciplinary action? These actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion from the institution.

Have you ever been adjudicated guilty or convicted of a misdemeanor, felony, or other crime? Note that you are not required to answer "yes" to this question, or provide an explanation, if the criminal adjudication or conviction has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, or otherwise ordered by a court to be kept confidential.

Other Information (Optional)

If you wish to provide additional information about your transcript, special circumstances, or qualifications not included in this application, please do so here.

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Signature

My electronic signature certifies that the information included in this application is true and correct and that any essay(s) and all other materials provided for review are entirely my own work. My electronic signature also certifies my understanding that submitting false information is grounds for immediate removal from the program.

By submitting this Admissions application, I hereby consent to Stanford University's collection and processing of any sensitive personal data contained in my application to evaluate my application for the other purposes described in Stanford University's Online Privacy, Offline Privacy Policy, and the Privacy Notice for Admissions and Financial Aid which can be found at [privacy.stanford.edu](#).

In place of your signature, please type your full legal name:

Confirm

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Review

We have detected the following potential problems with your application:

Section	Warning
Introductory Questions	HEALTH REQUIREMENT: You must meet Stanford University health requirements to attend.
Visa Status	Summer Session will determine your Visa Status during the review process. If admitted and you require a Stanford sponsored I-20, your acceptance process must be completed with all required documents by your acceptance deadline. (available in admit letter)
Permission to Text	You gave permission for Stanford Summer Session to text your mobile number.
Reminder: Your First Name (Given) and Last Name (Family) should appear as they would on legal documents.	

Please review your application before submitting.

Applications cannot be edited once submitted.
If you are satisfied with your application and are ready to submit it, click Submit Application.

Submit Application

Save for Later

Application Status Page Screenshots

After students receive their status update, they will need to **"Reply to Offer of Admission"**

Status Update

An update to your application was last posted October 12, 2023.

[View Your Application Decision](#)

Forms

Application/Acceptance Forms: Forms marked **Required** must be completed in order for your application to progress - click on the form name to view/complete. Forms with a **green ✓** indicate they have been completed. Clicking on **Display** will allow you to view a completed form.

[Required](#) [Reply to Offer of Admission](#)

Important Documents to Read

[Program Handbook](#)

Application Copy

[Get a copy of your application here!](#)

After accepting the offer of admission, students will see a list of **Application/Acceptance Forms:**

Status Update

An update to your application was last posted October 12, 2023.

[View Your Application Decision](#)

Forms

Application/Acceptance Forms: Forms marked **Required** must be completed in order for your application to progress - click on the form name to view/complete. Forms with a **green ✓** indicate they have been completed. Clicking on **Display** will allow you to view a completed form.

Required	Emergency Contact Information	
Required	Office of Accessible Education	
Required	Program Handbook Acknowledgement	
✓ 10/12/2023	Reply to Offer of Admission	Display
Required	Student Profile	
Required	T-Shirt Size	
Required	Visa Requirements	

Important Documents to Read

[Program Handbook](#)

Application Copy

[Get a copy of your application here!](#)

As students complete their requirements, a **green check mark ✓** will appear next to that item.

Status Update

An update to your application was last posted October 12, 2023.

[View Your Application Decision](#)

Notification

You have accepted our Offer of Admission. When you complete the entire acceptance process, the Summer Session office will issue you a Stanford ID number and you will receive notification via email.

Stanford ID

Your spot in the program is not confirmed until all forms and documentation are submitted and the Summer Session office has issued you a Stanford ID number.

Forms

Application/Acceptance Forms: Forms marked **Required** must be completed in order for your application to progress - click on the form name to view/complete. Forms with a **green ✓** indicate they have been completed. Clicking on **Display** will allow you to view a completed form.

✓ 10/12/2023	Emergency Contact Information	Display
✓ 10/12/2023	Office of Accessible Education	Display
✓ 10/12/2023	Program Handbook Acknowledgement	Display
✓ 10/12/2023	Reply to Offer of Admission	Display
✓ 10/12/2023	Student Profile	Display
✓ 10/12/2023	T-Shirt Size	Display
✓ 10/12/2023	Visa Requirements	Display

Payment Due: 150.00 USD

✗ Awaiting I20 Processing Fee - **Submit Payment for 150.00 USD**

Important Documents to Read

Program Handbook

Application Copy

Get a copy of your application here!