2016 IARU Global Internship Program @NUS

Information for Applicants

Who is eligible to apply?

To be eligible to apply for the IARU Summer Global Internship Program @NUS, you must:

* be a current enrolled degree seeking student at one of the IARU universities (except National University of Singapore): Australian National University; ETH Zurich; Peking University; University of California, Berkeley; University of Cambridge; University of Copenhagen; University of Oxford; The University of Tokyo; or Yale University;
* have completed at least one full year of university study; and
* be fluent in English

How do I apply?

Complete the Application Form and forward it electronically (together with the required supporting documents listed below) to the IARU Coordinator at NUS by **5 November 2015, 2359hr Singapore time**:

* Resume / CV
* Transcript from your home university
* Recommendation Letter from a faculty member
* Testimonial Letter from a previous work supervisor

NUS will request for an interview via Skype or other medium during the selection process. Shortlisted applicants and will be contacted for an interview by **13 November 2015**.

How do I enroll in NUS?

Upon acceptance of the NUS offer, successful applicants will complete the enrollment process for student status at the University. NUS will also provide the student with advice on applying for the appropriate visa to enter Singapore. The intern will complete an online application and submit scanned copies of the following supporting documents:

* Printout of completed online application form, with a recent passport-sized photograph
* Offer letter for internship in NUS
* Academic transcript
* Photocopy of passport particulars page
* Letter by home university certifying approved internship

More information about the enrollment process will be made available via email.

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Application Form

1. Personal Details

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| **Home University** |       |
| **Family Name** |       |
| **Given Name** |       |
| **Date of Birth**(dd/mm/yyyy) |       |
| **Nationality/Citizenship** |       | **Sex** | Male [ ]  Female [ ]  |
| **Telephone Number** (including country code) |       | **Mobile/****Cell Number**(including country code) |       |
| **Email Address\*** |       |
| *\*Please note that email will be used as the primary method of contacting applicants* |

2. Internship Selection

**Title of Internship: Programmes / Research Intern with the NUS International Relations Office**

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| Proposed Internship Start Date (preferably early-February 2016):     Proposed Internship End Date (preferably end-July 2016):      |
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3. Academic Details

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| **What is your degree program, major and current year of study?** |  |
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4. Statement of Purpose

**Please write a brief statement of purpose (maximum 500 words) detailing your reasons for applying for the internship you have selected.** This should include what you hope to get out of the internship. You may like to include details of related courses you have previously taken, and/or the relevance of the internship to your present course of study or professional/ personal development.

**If you are applying for a research project internship**, please incorporate a research statement here. Indicate your previous research experience, thoughts on the project and how you can contribute towards the ongoing research.

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5. Other Information

**Please list any other experience and/or extra-curricular involvement that may be relevant to your application** (e.g. work experience, volunteer activities, community involvement, sporting/cultural achievements).

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6. Declaration

**Please indicate your agreement to the following statements by clicking in each box to mark it with a cross.**

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| --- | --- |
| **[ ]**  | I wish to apply to participate in the IARU Global Internship Program @NUS, and declare that all the information submitted in this application is correct and complete. |
| **[ ]**  | I authorize my home university to obtain official records from any institution I have attended, and acknowledge that NUS reserves the right to vary or reserve any decision regarding nomination made on the basis of incorrect or incomplete information. |

7. Submission of Your Application

**Please submit your completed application form (together with the following supporting documents) via email to** **orion@nus.edu.sg** **by 5 November 2015,** **2359hr Singapore time**.

**Required Supporting Documents:**

* Resume / CV
* Transcript from your home university
* Recommendation Letter from a faculty member
* Testimonial Letter from a previous work supervisor